# Torpenhow Village Hall Photo Policy

### Legal Requirements:

1) Organisers of events are responsible for photo policy at their event;

as such, they are responsible for granting permission for photographs or video footage to be taken.

2) If photos/videos are to be taken, clear, visible signs to this effect must be displayed at the event venue.

3)Anyone seeking to take photos or videos at an event must obtain PRIOR permission for this activity from the event organisers.

In the case of events organised by Torpenhow Village Hall, this means the Trustee Committee.

4) Photos are the copyright of the person taking them, and permission must be sought from them to use/copy the images.

The takers of photos/videos also have obligations under Data Protection Law.

5) PHOTOS AND VIDEOS OF CHILDREN UNDER 13 CAN ONLY BE TAKEN WITH THE PARENT’S PERMISSION.

Parents who wish to withdraw their permission must be given the contact details of the organiser(s), and submit the signed document to them.

6) Photos to be forwarded to third parties for promotions / publicity etc. must be stored by the organiser under data protection rules and should be deleted when no longer needed.